



Amy Wooden

Qualifications Summary

With more than 30 years in management and/or accounting, Amy brings a wealth of talents and skills to her consulting. Strengths include financial controls, human resources, technology, management, and problem solving. Key management positions illustrate the ability to foster strong employee and customer relationships, through process improvement and creative problem solving, while building trust and strong teams throughout an organization.

Professional History

| | | |
|---|----------------------------|----------------|
| CFO Selections | Consultant | 2022 – Present |
| Robert L. Armstrong, P.C. | Licensed Tax Preparer | 2021-2022 |
| Garrett Hemann Robertson, P.C. | Controller | 2020-2021 |
| Active911/Nova Dynamics | Controller/Human Resources | 2019-2020 |
| Self-employed | Management Consultant | 2002-2019 |
| Bambi's Christmas Tree Land & Nursery | Operations Manager | 2017-2018 |
| Intuitive Computers, Inc. d/b/a macUpgrades | Chief Operating Officer | 2009-2011 |
| Intuitive Computers, Inc. d/b/a macUpgrades | Chief Financial Officer | 2000-2005 |
| macUpgrades, Inc. | Computer Consultant | 2000 |
| Environmental Industry Associations | Office Manager | 1990-1999 |
| Social Educational Research and Development/Business and Technical Services | Word Processing Supervisor | 1989-1990 |
| Environmental Industry Associations | Office Coordinator | 1986-1989 |

Accomplishments

- Designed, set-up, and implemented a five year strategic plan at Intuitive Computers, Inc. d/b/a macUpgrades, increasing gross margins from 18% to 42.9% in three years, saving 66% on overhead/administrative expenses and 25% on personnel annually.
- Led team as Project Manager for the development of an online database for the real-time collection of financial, tenant, and maintenance data for the national public housing industry (1900+ PHAs) as a consultant.
- At Intuitive Computers, Inc. d/b/a macUpgrades, built a regional computer sales and services company into the top-rated service organization in the region, garnering 3 consecutive (2009-2011) “Best of” awards for customer service.
- As a consultant, created a standards development program for the public housing industry (1900+ PHAs) on the federal level, allowing interested key stakeholders to contribute to the development of fair and equitable standards.

Licenses / Education

- Licensed Tax Preparer (2021-2022)
- Master of Business Administration, University of Maryland University College (2003)
- Master of Science in Management, with a Not-For-Profit emphasis, University of Maryland, University College (2001)
- Bachelor of Arts in English, University of Oregon (1986)