



Charlotte Morin

Qualifications Summary

Charlotte Morin is an experienced IT professional and entrepreneur with 18 years of experience in both small company and large corporate environments. She been a project manager for implementation of numerous software systems, and also has experience running the accounting department of a small business.

Professional History

Drumbalaya LLC	Co-owner	2001 - 2008
Consulting: Northwest Nexus	Project Manager	1997
Boeing (Materiel Systems)	PC Support Group Lead	1992 - 1997
Boeing (Materiel Systems)	Lead Analyst	1989 - 1991
Boeing (Sales & Marketing)	Systems Analyst	1986 - 1989
Consulting: Continental Music, PACCAR	Technical Writing & Editing	1984, 1985

Accomplishments

- At multiple companies, led project teams to implement software systems. Projects have included requirements analysis, software development, packaged software installation and configuration, integration of multiple systems, and migration and conversion of data.
- Researched and documented customer billing processes for an Internet Service Provider, selected software package to support complex recurring billing requirements, and led inter-departmental implementation team. Successful deployment of the system led to increased valuation of the company at time of sale.
- At a retail e-commerce company, managed day-to-day accounting processes including order processing, accounts receivable and payable, cash management, and flooring account management. Managed inventory, performed monthly and yearly closes, and prepared financial statements.
- Created successful credit card fraud-prevention strategy for a wide range of ticket amounts, including processes for order evaluation of both US and international card-use orders.
- Participated in startup activities at two profitable small companies, including business plan development, financial modeling, and process design.

Licenses / Education

- Bachelor of Science in Computer Science: Seattle Pacific University
- Certified QuickBooks Enterprise Solutions Consultant
- Classes in Financial Accounting, Managerial Accounting, and Payroll: Bellevue College