



Emilie Cortes

Qualifications Summary

Emilie is a versatile financial leader with a depth and breadth of operational, finance, accounting, investments, talent management, risk management and legal/regulatory experience across multiple industries, including non-profit, financial services, and business services. With over 25 years of experience balancing stakeholder needs with an eye toward strategic and financial risks, she is passionate about building team confidence and creating a cooperative culture with skillful coaching and mentoring.

Professional History

Presidio Graduate School	Interim Chief Financial Officer	2021 – 2022
Tonic Institute	Chief Financial Officer	2017 – 2021
Compton Foundation	Treasurer	2013 – present
Duma Explorer Ltd / Chaka Camp Ltd	General Manager	2016 – 2017
Call of the Wild Adventures, Inc.	President	2012 – 2016
Alan Biller & Associates	Senior Investment Consultant	2010 – 2012
Axioma, Inc.	Account Manager, West Coast	2008 – 2010
Moody's KMV	Director, Insurance Risk Solutions	2006 – 2008
MMC Securities Corp.	Vice President, Financial Risk Products	2002 – 2006
The Geneva Companies	Senior Associate, Priority Valuations	1997 – 2000

Accomplishments

- Positioned a global non-profit to survive Covid by securing \$700K in federal funding and pivoting strategy through slashing expenses in order to maintain cash reserves while avoiding layoffs and maintaining team morale; met budgeted net income within <1% of target
- Managed \$3M budget and scaled business over 50% in three years while building from no cash reserves to >6 months run rate
- Transformed management accounting of >\$5M travel business by instituting accounting policies, implementing transfer pricing policy for related company transactions, creating regular financial reporting, (including monthly budgeting and development of new receivables reporting resulting in \$400K collection), and hired and trained new staff accountant
- Created and streamlined processes around annual operations plans, budgets and financials in the US and globally. Created and optimized Board and Finance, Audit & Investment Committee structures, composition, schedules and reporting standards.
- Instituted new domestic and global risk management programs (new broker, domestic GL, global GL, D&O, WC, & property)
- Created and optimized Human Resources programs including domestic/foreign contractor/PTE/FTE terms, and implementing and managing PEOs to outsource health and retirement benefits, payroll, and leave tracking

Licenses / Education

- Master of Business Administration – Finance, University of California, Berkeley
- Bachelor of Science – International Business & Management, American University
- Chartered Financial Analyst (CFA)
- Chartered Alternative Investment Analyst (CAIA)