



Minda Hevly

Qualifications Summary

High energy and outgoing professional with a wide range of experience in a variety of industries. Excels in an environment where process development and cash flow management are paramount. Industry background includes non-profit, high-tech manufacturing, construction, retail, electrical contracting, food sales, and service.

Professional History

Accounting Systems & Procedures, Inc.	Founder <i>Clients included: The Jewish Day School, Seafair, Café Fonte Coffee Roaster, Super Supplements, SK Food Group, The Kenney, STI Fleet Services, and Pilgrim Africa.</i>	1989 – 2018
Tera Computer Company (Cray Inc.)	Controller	1994 – 1998

Accomplishments

- Restructured accounting departments and embraced responsibility for a broad range of accounting functions including financial statements, annual audits, incurred cost submissions for government contracts, banking and leasing relations, corporate insurance, vendor negotiations with respect to accounts payable, payroll, and human resources.
- Served as Interim Controller for multiple clients, working directly with management teams to develop and/or update processes, interview potential candidates, and train new Controllers.
- Designed and successfully implemented cash flow control models and procedures to manage up to \$20M, increased credit ratings and provided clear opportunity costs for use of cash.
- Devised and implemented the first phase of a three-phase benefit plan based on capitalization and revenue projections.
- Worked directly with the CEO to develop budget and cash flow forecast to reflect assimilation of competitor.
- Stepped in to develop schedules for annual audits at multiple clients, further developing and implementing changes so clients could maintain monthly schedules reducing the need for extensive support at year end.

Education and Certifications

- Bachelor of Arts in Business Administration – Finance, University of Washington