



Gina Salois

Qualifications Summary

Gina has over 20 years of experience in reengineering business processes by focusing on accounting and internal controls. Her strengths lie in her ability to review and analyze financial reporting to maximize an organization's financial processes.

Core Expertise

Accounts Payable • Accounts Receivable • Journal Entries • Bank & Credit Card Reconciliations • B&O Taxes • Sales & Use Taxes • 1099 Processing • Payroll Processing • Inventory Management • Office Management • Financial Reporting • Vendor & Contract Management

Professional History

ASP	Consultant	2021 – Current
UW Information Technology	Financial Analyst	2019 – 2019
	Assistant Director of Accounting	2015 – 2019
UW Educational Outreach (PCE)	Director of Finance	2011 – 2015
UW Banking & Accounting	Assistant Director	2006 – 2011
Zetec	Controller	2005 – 2006
AT&T Wireless	Financial Analyst	2004 – 2005
Services Group of America	Senior Accountant	2001 – 2004
Deloitte & Touche	Senior Accountant	1997 – 2000

Accomplishments

- Added review processes to meet State and UW mandates regarding ~\$43K of monthly purchase card spend.
- Participated and managed team members in the successful implementation of AX Dynamics
- Researched use of existing internal accounting software and found alternative package resulting in the annual savings of approximately \$100K in license and support costs.
- Created review and approval process validating appropriate use of revolving funds and providing guidance and internal controls to avoid misuse of loaned funds, reducing the loaned balance to \$7M within three years.
- Provided a pivotal role in transitioning UW's payment methods from check payments to ghosted card payments, freeing up significant resources across multiple UW organizations and generating a refund revenue stream for the central unit.

Education / Licenses

- BBA – Business Management & Accounting, University of Washington

Software

QuickBooks Pro Online • QuickBooks Pro Desktop • Microsoft Office Suite