



AMY WOODEN

QUALIFICATIONS SUMMARY

With more than 30 years in management and/or accounting, Amy brings a wealth of talents and skills to her consulting. Strengths include financial controls, human resources, technology, management, and problem solving. Key management positions illustrate the ability to foster strong employee and customer relationships, through process improvement and creative problem solving, while building trust and strong teams throughout an organization.

PROFESSIONAL HISTORY

CFO Selections	Consultant	2022 – Present
Robert L. Armstrong, P.C.	Licensed Tax Preparer	2021-2022
Garrett Hemann Robertson, P.C.	Controller	2020-2021
Active911/Nova Dynamics	Controller/Human Resources	2019-2020
Self-employed	Management Consultant	2002-2019
Bambi's Christmas Tree Land & Nursery	Operations Manager	2017-2018
Intuitive Computers, Inc. d/b/a macUpgrades	Chief Operating Officer	2009-2011
Intuitive Computers, Inc. d/b/a macUpgrades	Chief Financial Officer	2000-2005
macUpgrades, Inc.	Computer Consultant	2000
Environmental Industry Associations	Office Manager	1990-1999
Social Educational Research and Development/Business and Technical Services	Word Processing Supervisor	1989-1990
Environmental Industry Associations	Office Coordinator	1986-1989

ACCOMPLISHMENTS

- Designed, set-up, and implemented a five year strategic plan at Intuitive Computers, Inc. d/b/a macUpgrades, increasing gross margins from 18% to 42.9% in three years, saving 66% on overhead/administrative expenses and 25% on personnel annually.
- Led team as Project Manager for the development of an online database for the real-time collection of financial, tenant, and maintenance data for the national public housing industry (1900+ PHAs) as a consultant.
- At Intuitive Computers, Inc. d/b/a macUpgrades, built a regional computer sales and services company into the top-rated service organization in the region, garnering 3 consecutive (2009- 2011) "Best of" awards for customer service.
- As a consultant, created a standards development program for the public housing industry (1900+ PHAs) on the federal level, allowing interested key stakeholders to contribute to the development of fair and equitable standards.

LICENSES & EDUCATION

- Licensed Tax Preparer (2021-2022)
- Master of Business Administration, University of Maryland University College (2003)
- Master of Science in Management, with a Not-For-Profit emphasis, University of Maryland, University College (2001)
- Bachelor of Arts in English, University of Oregon (1986)