



NANCY JO SMITH, CPA

QUALIFICATIONS SUMMARY

High capacity financial manager with success in a wide variety of settings including wholesale, manufacturing, services, and the non-profit sector. Passionate about engineering process improvement and navigating transitions, resulting in sustainable efficiencies and cost savings. In addition to core accounting competencies, experienced at managing other support functions such as IT, Human Resources, and Operations.

PROFESSIONAL HISTORY

Evangelical Free Church of America	Director of Accounting	2008 – 2012
Blackhawk Church	Director of Organizational Support	2002 – 2008
World Relief Corporation	Chief Financial Officer	2000 – 2002
Consultant	Accountant	1997 – 2000
Simon Golub & Sons	Controller	1988 – 1997
Ernst & Young (Ernst & Whinney)	Manager, Telecom Consulting Group	1985 – 1988
Cowman-Campbell Paint Company (C & C Paints)	Accounting Manager	1980 – 1983

ACCOMPLISHMENTS

- At multiple organizations, managed all aspects of finance and accounting including daily transactions, reporting, budgeting and planning, asset management, and banking relationships. Has directly supervised up to 15 people representing over 80 team members in organizations up to \$60M in revenue.
- As a consultant, provided controllership, accounting, financial analysis, and tax services to various types of enterprises including a private school, biomedical startup, nonprofit arts organization, restaurant, and retail/wholesale building supply store. At Evangelical Free Church, advised member churches on financial, tax, and administrative matters.
- At World Relief Corporation, successfully integrated two finance departments in the process of relocating to a new location in a different state. Successfully retained key staff members, rebuilding the finance team to serve a restructured organization.
- Modified financial reporting, cash flow models, and fund balance analysis to increase visibility and accountability of program operations.
- At Blackhawk church, member of a task force to design, construct, and furnish a new \$20M facility. Originated new banking relationship resulting in construction and mini-perm financing. Coordinated move of entire office and program operations. Improved administrative processes to support organizational vision and objectives.
- Responsible for all aspects of HR from recruiting and orientation to compensation analysis, benefits administration, and separations.
- At multiple organizations, successfully led development of new or improved computer systems. Evaluated packages, supervised implementation, and provided for/conducted user training.

LICENSES & EDUCATION

- Washington State CPA
- MBA (Finance/MIS emphasis), University of Washington
- Bachelor of Arts, Business (accounting emphasis), Seattle Pacific University
- Master of Divinity and Master of Theology, Trinity Evangelical Divinity School