

SHIRLEY CYR



QUALIFICATIONS SUMMARY

Results-oriented senior financial expert skilled at understanding processes as well as strengthening controls. Creative and persuasive organizer possessing a unique combination of skills and experience including a complete understanding of nonprofit and financial institution internal control structures. Over thirty-five years of broad and diversified professional experience with proven success in the nonprofit, college and university, and financial institution arenas.

PROFESSIONAL HISTORY

CFO Selections	Consultant	2019 – Current
Clean Energy Works dba Enhabit	Chief Financial Officer	2010 – 2018
Meals on Wheels People	Director of Finance and Administration	2007 – 2010
Moss Adams LLP	Audit Senior Manager	2002 – 2007
	Audit Manager	2000 – 2002
	Audit Senior and Staff	1998 – 2000
First Interstate Bank of Oregon	VP, Credit Review Analyst	1979 – 1996
	AVP, Commercial Real Estate Lender	1988 – 1991
	Receivable Financing, Credit Officer & Examiner	1983 – 1988
	Assistant Operations Officer	1979 – 1983

ACCOMPLISHMENTS

- Established accounting system, policies, and procedures for start-up nonprofit organization, including employee manual and performance review process for Enhabit.
- At Enhabit, successfully deployed \$30.7M in grants from US Department of Energy and Oregon Department of Energy, most of which required compliance with OMB Circular A-133.
- Changed corporate 401(k) investment and service providers for Meals on Wheels People, providing greater source of investment opportunity as well as increasing accessibility for all employees, saving the organization \$10K. In addition, closed stagnant 403(b) program and rolled into new 401(k), returning \$56K to the organization and reducing 401(k) plan expenses.
- Streamlined processes and integrated new inventory accounting system with general ledger accounting, increasing efficiency and reducing duplication of efforts at Meals on Wheels People.
- While at Moss Adams, managed nonprofit, college and university, and financial institution audit and consulting services with multiple clients concurrently, both on and off-site. Ensured compliance with governmental auditing standards and OMB Circular A-133. Prepared and delivered financial statements to elite client's senior management, finance committees, and board of directors, providing suggestions for efficiency and effectiveness while addressing overall business policies and procedures as well as internal organizational controls.
- At First Interstate Bank, directed and participated in the more difficult, high-profile audits, with loan portfolios of up to \$600M, presenting findings to senior management.

LICENSES & EDUCATION

- Bachelor of Science in Business Administration – Finance/Marketing, Oregon State University
- Post-Baccalaureate studies in Accounting, Portland State University